



Part A

Premises licence number

1592

Part 1 – premises details

Postal address of premises, or if none, ordnance survey map reference or description

Shell Romford
203 Brentwood Road Romford RM1 2SL

Where the licence is time limited the dates

Not applicable

Licensable activities authorised by the licence

Supply of alcohol, late night refreshment

The times the licence authorises the carrying out of licensable activities

Supply of alcohol
Monday to Sunday – 05:00 to 23:00

Late night refreshment
Monday to Sunday – 23:00 to 05:00

The opening hours of the premises

00:00 to 24:00

Where the licence authorises supplies of alcohol whether these are on and/ or off supplies

Off supplies only

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence

Motor Fuel Limited
Gladstone Place 36-38 Upper Marlborough Road St Albans AL1 3UU

Registered number of holder, for example company number, charity number (where applicable)

5206547

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr Brathees Sivalingam

Personal licence number and issuing authority of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

Mandatory conditions

1. No supply of alcohol may be made under the premises licence:
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.
(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.
4. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
5. For the purposes of the condition set out in paragraph 4 —
 - (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
 - (b) “permitted price” is the price found by applying the formula —
$$P=D+(D \times V)$$

where —

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

Mandatory conditions – contd.

- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence —
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) “value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.
- 6. Where the permitted price given by paragraph (b) of paragraph 5 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 7. (1) Sub-paragraph (2) applies where the permitted price given by paragraph (b) of paragraph 5 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.
(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

Annex 2 – conditions consistent with the operating schedule

- 1. Alcohol shall not be sold or supplied except during permitted hours.
- 2. Alcohol shall not be sold or supplied unless it is paid for before or at the time when it is sold or supplied.
- 3. Alcohol shall not be sold in an open container or be consumed in the licensed premises.
- 4. A suitable and sufficient CCTV system with recording facilities shall be in place on site and shall operate at all times the premises are open for licensable activities. Images shall be made available upon reasonable request by the Police or other relevant officers of a responsible authority.
- 5. Staff shall be trained with regard to their responsibilities in the retail sale of alcohol and regular refresher training shall also be undertaken. Training records shall be made available for inspection upon reasonable request by the Police or other relevant officers of a responsible authority.
- 6. A refusals book shall be operated and maintained and shall be produced to a relevant officer of the Police or other relevant officers of a responsible authority upon request.

7. A Challenge 25 policy shall be operated at the premises. Acceptable forms of identification shall be a passport, a photo card driving licence and a PASS accredited identification card.
8. Spirits shall be located behind the counter.
9. A notice shall be displayed at the site asking customers to respect the needs of residents and leave the area quietly.
10. Notices shall be displayed on the forecourt, by the forecourt exits and adjacent to the pay window asking customers to leave the premises quietly and with consideration for local residents to be repeated internally by the exit door.
11. Late night refreshment shall be restricted to hot drinks only.
12. All hot drink sales shall be made via the serving hatch from 23:00 until 05:30.

Not applicable

Original premises plans are held by the Licensing Authority of the London Borough of Havering.





Part B

Premises licence summary

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Late night refreshment
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The opening hours of the premises

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Where the licence authorises supplies of alcohol whether these are on and / or off supplies

Off supplies only

Name, (registered) address of holder of premises licence

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Registered number of holder, for example company number, charity number (where applicable)

5206547

Name of designated premises supervisor where the premises licence authorises for the supply of alcohol

Mr Brathees Sivalingam

State whether access to the premises by children is restricted or prohibited

Not restricted

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